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23 April 1971

MEMORANDUM FOR: Director of Training

SUBJECT   : Weekly Activities Report

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1. ████████████ and I attended the Interagency Language
Roundtable this week at the language school of the National Security
Agency. We were interested to see that the NSA too is in the throes
of an intensive look at proficiency testing, as well as a "Language
Professionalization Program" that has many of the same goals as our
Agency's Language Development Program. In the discussion of language
development, USIA reported that it now has 95% of its 800 professional
officers qualified at the S-3/R-3 level in at least one foreign language
and that, since 1968, one of the prerequisites for employment at USIA
is a minimal score (on the FSI scale) of 50 on the Modern Language
Aptitude Test.

2. Because we have had so few requirements in Arabic - and have no
requirements forthcoming from the components who might be expected to
send us students - we are dropping Arabic from our course offerings as
of 31 July. This will mean that we will be releasing one full-time
and one WAE instructor.

3. This week the first step (writing of behavioral objectives)
was completed on a PAI module. Responding to a need to introduce the
past tense systematically at a point before the FSI French text does

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so, ████████████████████████████ are writing
what will probably turn out to be two small programs, similar to the
one that ████████████ did on the German past tense a few years ago.
████████████ is a newcomer to programming, but will attend the University
of Michigan seminar in June.

GROUP 1
Excluded from automatic
declassification

4. The Lao Department received on loan a series of new films about the hill tribes, Lao customs, and political affairs. We are video taping them so we can show them to future classes.

5. The Basic Instructor training course is in its second week. The instructors presented sample lesson plans and classroom routines which were evaluated by several linguists on the staff. Both staff and instructors gained by the subsequent discussion on approaches, methods, and techniques used in language training.

25X1A9a

6. ███████████ again gave the language instruction in the China Familiarization Course presented at Headquarters this week. In the eight years and 30-odd runnings of this course, the time allotted to language has been cut from half the course (about 18 hours) to $7\frac{1}{2}$ hours, to permit expansion of the course along other lines. The cut has been made possible by reducing the language objectives. At the inception of the course, for instance, we were, at the insistence of

25X1A8a ██████, teaching the students how to find a Chinese character in the telecode, a skill which almost none of the students would ever have a need for. In the present course, we teach them all they really need to know about the telecode in two periods of 50 minutes each. The rest of the language portion of the course is devoted to a description of the Chinese language family and its writing system, and an explanation of the Wade-Giles romanization system.

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7. A representative of the ███████████████ demonstrated its laboratory cassette recorder. The representative did an awful
25X1A9a job of demonstrating, but ███████████ had an opportunity to examine the instrument for about an hour and reports that it is very sturdy, reliable, and easy to operate. We are considering this instrument for the Headquarters lab if we find the money is available to make the conversion.

8. Language School Statistics:

Students and Classes as of the week of 12 - 16 April 1971:

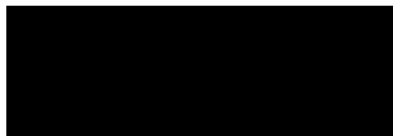| Students		Classes	
Full-time - 89		Full-time - 35	
Part-time - 162	(48 BAHLT)	Part-time - 54	(8 BAHLT)
	(67 Hqs.)		(13 Hqs.)
TOTAL.....251		TOTAL.....89	

-2-

SECRET

Laboratory hours for the week of 12 - 16 April 1971:

Language School - 137
Headquarters   - 58

There were 27 proficiency tests given during the week of 12 - 16 April 1971.

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Acting Chief, Language School

-3-

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